**INDEPENDENT LIVING SERVICES ADVISORY COUNCIL (ILSAC)**

Monday, January 13, 2023, 9:00– 4:00 pm EST

400 West Robinson Street, S1006, Orlando Florida, 32801

***Please note the following agenda is for reference purposes only. To eliminate unnecessary delays for the public and the council, the Chairs at their discretion may deviate from the published agenda.***

AGENDA

1. **Welcome & Member Attendance**

*Ginger Rockey-Johnson – Chair*

*Regina Watson – Co-Chair*

1. **Member Attendance & Introductions**

*Morgan Donovan – Secretary*

* 1. *Name, Agency, City/Region you are in, preferred pronouns*

1. **Onboarding New Members & Council Introductions**

*Ginger Rockey-Johnson – Chair*

* 1. Review Roles and Responsibilities of the ILSAC
  2. Review Attendance Requirements
     1. Lisa to miss February and maybe June, but was informed she can send an alternate.
     2. Adam to miss March but will try to have Warren (previous committee member) attend as an alternate.
     3. All in-person attendees signed; Eric collected. Virtual attendees were instructed to email Morgan their signed forms at Morgan.Donovan@EmbraceFamilies.org.
  3. Meeting structure
     1. Use Robert’s rules (motions; decisions are made based on consent, objection, or no objection)
     2. Sociocracy
        1. Check-in, agenda, topics, backlog, evaluation
        2. Goal is to ensure everyone is on the same page (from a knowledge and understanding perspective)
        3. Everyone will have a voice – when we open up a consent round, each member will be called on to consent or object

1. **2023 Projected Schedule of Activities**

*Ginger Rockey-Johnson – Chair*

* 1. Where should we meet for the June and July in-person meetings?
     1. Eric recommended hosting at a DCF Regional office due to accessibility concerns
     2. Did a consent round.
     3. Final decision: Jacksonville DCF office in June, Ft. Lauderdale DCF office in July. Meetings will be all day, 9am-4pm
  2. History and Purpose of ILSAC
     1. Assessing, advising, and reporting the implementation and operations of Extended Foster Care (EFC, Postsecondary Education Services and Supports (PESS), and Aftercare Services.
     2. This year, we would like to prioritize highlighting successes as that often gets lost in evaluation.
     3. We made an effort to diversify committee members and ensure we have representation across stakeholders and those with lived experience.

1. **2022 CBC Data Collection Review Overview & Discussion**

*Regina Watson – Co-Chair*

1. Regina working on streamlining the data we have previously collected – will send out to committee members before our February meeting
2. May need help from the committee to ensure the trends she identified are accurate and the full picture
3. When thinking about next year’s goals…
   1. Group reviewed CBC data collection form
   2. While the data collected was difficult to compare from CBC to CBC, a positive was shining light on these things among the CBCs to get them thinking about how to track data, how to ask those questions, potentially explore restructuring or new opportunities to engage youth
   3. One thing that the committee discussed in detail last year was the strength of in-house vs. contracted IL teams (or hybrid)
      1. Dietra and Regina were able to use the data collected by the CBC Data Collection form to justify new positions
      2. The structure of the meetings allowed for other CBCs to learn from each other because we had multiple CBCs present each month
   4. Need to ensure we aren’t duplicating efforts across other committees – need to focus on integration and collaboration
      1. Other IL committees statewide
         1. Quality Standards (done and implemented – coming out soon. Eric will share the tool developed)
      2. Self-sufficiency matrix (DOE, CareerSource)
4. Do we want to edit and resend the CBC Data Collection form?
   1. Christine: Data collection takes manpower and work – asking for a more focused form sets a standard going forward to let CBCs know we will continue looking at these things without turning it into a “gotcha” moment
   2. Adam: need to make definitions clear – can our committee take that responsibility on to clarify thing?
   3. Demarco: If we want to explore our recommendations, we should look at extending the EFC age requirements because kids aren’t ready for the lack of support in PESS
   4. Regina: We should look at and explore our interpretation of the implementation of services – it shouldn’t fall on the courts to tell us how to run our programs
   5. Eric: New PESS requirements put it on the youth to determine the frequency of communication with IL worker, but must meet at least every 6 months to review a financial plan
   6. Meliza: if we ask for a new collection form, let’s be accountable to the CBCs and share with them how we are using their info
5. Next steps:
   1. Review data reporting from other committees and agencies
      1. IL and quality assurance, Self-Sufficiency Index
   2. Revise data collection form to make it more specific and get the information we want
      1. Edited youth engagement
      2. Removed service array (because we have it in the service array report)
      3. Removed management data
      4. Removed outcome data
      5. Edited staffing structure
   3. Explore judicial review process for PESS program
      1. Need our committee to learn more about new PESS requirements
   4. Youth engagement
   5. Review action deck (previous year’s recommendations and responses)
   6. Did a consent round – all consented
      1. Need to be sure the committee has presentations that shed light on innovative programs that address these issues we want to explore (specifically with housing)
         1. FLITE Center, CareerSource – these programs don’t want to gatekeep info – they want to share it so it can be replicated and these problems can be solved. Resources should be shared. If we do a data collection form, can we ask CBCs to share their resources? How can we systematically continue to share these resources?
         2. There used to be a clearinghouse but the problem is it’s difficult to update. The legislative response to our conversation is The Office of Continuing Care as part of Hope FL
            1. Micro trainings? 20 minute videos about different resources. Need to prioritize recording and posting trainings. Consider adding a statewide IL trainer?

[Break / Lunch]

1. **2018 – 2022 ILSAC Report Findings, Outstanding Issues & Discussion**

*Ginger Rockey-Johnson – Chair*

1. Reviewed Systems Improvement Action Deck starting in 2018. Discussions (beyond what was reviewed on the document) include:
   1. “Finance Your Future” curriculum has been added to the statutorily required “My Pathways to Success Plan” – training on the plan will be available
   2. GAL connections post-18 cannot be mandated statewide because it’s not a right due to differences across areas (but it is an expectation!)
      1. It is considered a “best practice” to be asked and answered at the 17 ¾ judicial review – the youth should decide if they want their GAL to stay on, when possible
   3. EFC Allowance “needs assessment” language needs to be revised – cell phones are essential (and expensive, but the costs should be reasonable) and the cost of a cell phone should not come from the allowance, which is for things that are not essential
      1. EFC Allowance is not easily changed/tackled, as it affects other funding sources (SSI, SNAP)
      2. Cost of living should be explored when talking about EFC and PESS stipends
         1. PESS is limited ($5k comes from federal funding, $12k comes from state funding each year per kid) – EFC is a federal program that has flexibility in the amount paid out and no limit in statute, but there are barriers based on 4e funding
      3. Add a question about EFC Allowance policy to the CBC Data Collection Form
2. Need to ensure we have an Executive Summary and Purpose included in future reports
3. Want future reports and recommendations to also highlight service successes and growth, not just focus on the negative
4. Chair and Co-Chair will be responsible for managing the Systems Improvement Action Deck going forward (this is an ongoing expectation, even beyond current members)
5. **Discussion and Agreement on 2023 Schedule**

*Ginger Rockey-Johnson – Co-Chair*

1. February 13
   1. Cal/John/Eric to present on Pathways to Success, the CFOP, the facilitators guide, and updated PESS program requirements
   2. Review ILS Service Array Report (if received)
   3. Compare our scope/goals to what is being worked on with the Office of Continuing Care, Quality Standards, FCC Self-Sufficiency, FCW, OPPAGA
2. March 13
   1. Review CBC data collection forms (to be received Feb. 28)
3. April 10 – TBD
4. May 8 - TBD
5. **ILSAC and public questions and comments**

*Regina Watson – Co-Chair*

1. **Adjourn**

*Ginger Rockey-Johnson –Chair*