



Licensing Enforcement and Designation System



Substance Use Disorder Licensing and Regulation - Office of Quality and Innovation

Dear Providers,

The Department is preparing to transition from the Provider Licensing and Designation System (PLADS) to the new Licensing Enforcement and Designation System (LEADS).

This message outlines **key transition dates, required pre-transition activities, and upcoming training opportunities**. Please review carefully and share with appropriate staff within your organization.

KEY SYSTEM DATES

- **PLADS Retirement:** April 10, 2026, at 5:00 p.m. (EST)
- **LEADS Go-Live:** April 16, 2026

PLADS will no longer be accessible after April 10, 2026. Upon LEADS go-live, all licensing activities must be conducted in LEADS, with one exception: providers who have an open Corrective Action Plan (CAP) or outstanding invoices will continue to process those specific items in PLADS until resolved.

Affected providers will receive an email with detailed instructions soon.

LEADS TRAINING OPPORTUNITIES

Training sessions will be offered on **April 1, 7, and 9**.

- Register for training in [My FL Learn](#).
- To complete a full day of training, participants **must register for both a morning session and an afternoon session**. Sessions may be scheduled on different dates if needed.
- Additional training resources, including job aids and user guides, will be available prior to go-live.

How to Register in My FL Learn

1. Go to **My FL Learn** at <https://myflfamilies.csodfed.com>.
2. Sign in using your My FL Learn credentials.
3. In the search bar (upper right corner), enter **“LEADS Training”**.
4. Select your preferred session date and time.
5. Click **Register**.

6. You will receive a confirmation email once registration is complete.

QUESTIONS AND SUPPORT

For questions or assistance, please contact your Regional Change Champion.

Region	Email Address
Central	CNR.SUDLicensingSystem@myffamilies.com
Northeast	NER.SUDLicensingSystem@myffamilies.com
Northwest	NWR.SUDLicensingSystem@myffamilies.com
Southeast	SER.SUDLicensingSystem@myffamilies.com
Southern	SOR.SUDLicensingSystem@myffamilies.com
Suncoast	SCR.SUDLicensingSystem@myffamilies.com

Thank you for your cooperation as we prepare for this transition.

Sincerely,

Substance Use Disorder Team
Florida Department of Children and Families

Update your subscriptions, modify your password or email address, or stop subscriptions at any time on your [Subscriber Preferences Page](#). You will need to use your email address to log in. *Before unsubscribing, please be aware that unsubscribing from this email will remove you from all future DCF communications.* If you have questions or problems with the subscription service, please contact subscriberhelp.govdelivery.com.

This service is provided to you at no charge by [Florida Department of Children and Families](#).