



Commission on Mental Health and Substance Use Disorder Data Analysis Sub-Committee

Members

Jay Reeve, PhD
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Representative Christine
Hunchofsky Co-Chair
Speaker of the House Appointee

Senator Darryl Rouson
President of the Senate Appointee

Clara Reynolds
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Larry Rein
Governor Appointee

Chief Judge Mark Mahon
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Florida Department of Children
and Families

Secretary Shevaun Harris
Florida Agency for Health Care
Administration

Richard Duggan
President of the Senate

Richard Weisberg, CRPS
President of the Senate
Appointee

Meeting Minutes

October 1, 2025

2:00 pm – 3:30 pm

Virtual Meeting via Microsoft Teams

Welcome/Call to Order

The meeting was called to order at 2:00 pm by Commissioner Kathleen Moore, Subcommittee Chair.

Roll call was taken by Aaron Platt. Quorum was met.

The following members or designees were in attendance:

Kathleen Moore, (President of the Senate Appointee), Subcommittee Chair

Dr. Jay Reeve, Commission Chair (Governor Appointee)

Larry Rein, (Governor Appointee)

Alexander Ford, Subject Matter Expert

Sue Gallagher, Subject Matter Expert

Heather Flynn, Subject Matter Expert

Rick Burnette, Subject Matter Expert

Tim Brown, Subject Matter Expert

Jorge Vidal, Subject Matter Expert

Laura Diaz de Arce, Subject Matter Expert

Giri Vasudevan, Subject Matter Expert

Review and Approval of August 13, 2025 Meeting Minutes

A motion was entered to approve the August 13, 2025 minutes. The motion was carried. The minutes were approved with no opposition.

Commission Update

Commission Chair Jay Reeve provided a brief update on the in-person Commission meeting and the timeline for completing the final Commission report. Full Commission meetings will occur in November and January with another in-person meeting occurring in Tallahassee in early April 2026. Final subcommittee recommendations are due at the April in-person meeting.

Introduction of Dr. Paul Stiles and Ongoing Contributions

Dr. Paul Stiles has extensive experience in the legal and ethical aspects of integrated data initiatives and will serve as a consultant to the subcommittee.

Northwest Regional Data Center (NWRDC) Updates:

a. Project Manager Search Update: Initial interviews should wrap up next week. There are three strong candidates with good background experience. The search committee anticipates hiring a project lead within the next month.

b. Legislative Funding Update: The project officially begins October 1, 2025. The funds have been appropriated to the Northwest Regional Data Center (NWRDC). NWRDC is working with the Florida State University Budget Office and Legislative Affairs to ensure the funds are set-up.



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- c. Plans for Data Use Agreement and Discussions with Data Holders: There have been ongoing discussions regarding governance. Staff are currently in the process of figuring out the different workstreams and logistics from a business operations standpoint.
- d. Timeline for 10/1-12/1(e.g. hiring staff, reports, etc.): An interim report, which is required to include an updated budget and a project plan for moving forward, is due December 1, 2025.

Review Governance Structure

Subcommittee Chair Moore reviewed the Data Analysis Subcommittee Updates document shared with the Commission during the September 2, 2025 in-person commission meeting. Dr. Moore shared the recommended data collaboration roadmap which includes a phased in approach for data sharing, collaboration, and analysis. The proposed governance structure includes the establishment of a formal governance board/planning committee; data ownership, custodianship, and stewardship; data sharing framework; and privacy and security concerns and was discussed thoroughly. The subcommittee also discussed potential uses and the prospective impact of what would be Florida's only statewide comprehensive source of behavioral health data.

Commissioner Diaz de Arce will produce a draft mission statement for the Data Repository and submit it to the subcommittee for review through Aaron Platt.

Public Comment

There was no public comment.

Closing Remarks

Subcommittee Chair Moore provided closing remarks.

The next Data Analysis Subcommittee meeting is scheduled for December 3, 2025, at 2:00 pm est.

Meeting adjourned at approximately 3:28 pm.