**INDEPENDENT LIVING SERVICES ADVISORY COUNCIL (ILSAC) MEETING MINUTES**

Monday, May 13, 2024, 1:00– 4:00 pm EST

Microsoft Teams: Meeting ID: 276 667 536 844
Passcode: F7AZAT

***Please note the following agenda is for reference purposes only. To eliminate unnecessary delays for the public and the council, the Chairs at their discretion may deviate from the published agenda.***

1. **Welcome, Review of Meeting Minutes: 4/8/24 and 4/22/24,**

**5/13/24 Agenda Overview**

*Chair*

*Completed attendance.*

*Meeting minutes from 4/8/24 and 4/22/24 were reviewed and accepted by the council.*

1. **Purpose and Framework of Research and Presentations:**
	1. Wrap up discussions and final comments for **Needs Assessment Update/Allowance**
		* Dietra presented updated needs assessment form
		* Shared feedback from her team at Camelot, committee members and Tricia Benyard from Citrus
		* Dietra will update form with feedback from the council from today and feedback she received from her workgroup and provide to Cal by 5/14 so it can be presented at the upcoming IL Conference where Cal will elicit feedback from the field.
		* Some suggestions from ILSAC Council:
			+ Discussed adding a food category- food is not on the current needs assessment as an expense.
			+ Add disclaimer to form that indicates allowance is not statutorily required.
			+ FSFN Payment guide- in process of being updated- would like to incorporate needs assessment information in the payment guide
			+ Clarify how often the assessment is reviewed/updated
			+ Regina asked if there is a form that anyone uses for a client to request additional allowance amount
				- Eileen mentioned that Broward has a form that the youth can use to request additional funding.

* 1. **Qualifying Activity**: *Stephanie Lucas, Adam Briggs, Raul Catuy & Eileen Geisler*
		+ Education / Employment
		+ Barriers to Employment
			- Criminal Involvement
			- Undocumented Youth
			- Disabilities
			- Milestones, Progress, and Incentives
			- Compliance vs. Corrective Action

Reviewed EFC CFOP to include requirements for enrollment (qualifying activity, approved living arrangement), termination process and appeal process.

Reviewed workgroup discussion that included:

* holding young adults more accountable when education is their qualifying activity specifically around progress toward graduation and attendance.
	+ - How to measure success in the program Pre notice staffing, corrective action plan
		- Ensuring compliance with statute when working with youth to keep them in EFC
		- New ILTraining will be helpful to address practice consistency across the state.
		- How is progress being defined for the different qualifying activities- i.e. do we look at annual evaluation, how do we determine if they are making good progress in work. Conversations occurring between case managers and school personnel, employers, etc.
		- Should Incentives be offered when young adults achieve their transition and case plan goals?
		- How do you “graduate” from Extended Foster Care? Path for successful completion of EFC- moving from EFC to PESS.

Completed a consent round to offer all council members the opportunity to ask questions/provide feedback about discussion held during workgroup and meeting.

* Heather- likes the idea of incentives- ability to have more discretionary funding as performance improves in the program.
* Maria likes the idea of incentives and open flexibility- allows them to feel like they have a support system if they do fail- mindful of education that needs to come with it.
* Opal- goal setting- having some goal setting with clients at APD- everything is around their support plan goals- what do they want out of life and achieve markers around that- framing it around their personal goals- how do they envision their life and making progress toward what they want- that is motivating within itself.

 Also discussed termination time frames and how feasible it would be for a young adult to secure employment within 10 days. Completed a round to elicit feedback- most council members thought ten days was not enough time to secure new employment. Discussed that the young adult has the option to enter Aftercare while trying to find employment. May need to look at termination timeframes in the future

1. **Review Continual Improvement Action Deck (CIAD) related to EFC program implementation.**

*CoChair*

 *CIAD was reviewed for applicable actions*

1. **Member Attendance, Final Rounds & Public Comments**

*Secretary*

*Regina also reminded of dates/location for next ILSAC meeting, which will be in person at the Camelot Office in Tampa on 6/10 and 6/11.*

1. **Adjourn**

*CoChair*

Attendance

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| ***2024 ILSAC Meeting Dates:*** | ***Organization*** | **May 5/13** |
|   |   |   |
| **Member Name:**  |  |   |
| Adam Briggs | CareerSource Inc | Present via Zoom |
| Alison Fulford | Department of Juvenile Justice | Present via Zoom |
| Chelsea Strickland | FL Dept. of Education | Absent without notice |
| Christine Frederick | FLITE Center | Present via Zoom |
| Demarco Mott | Youth with lived experienced (PESS) | Present via Zoom |
| Dietra Barfield | Camelot Community Care | Present via Zoom |
| Eileen Geisler | Child Net CBC | Present via Zoom |
| Heather DeFrancisco | Department of Economic Opportunity | Present via Zoom |
| John Watson | DCF Headquarters | Present via Zoom |
| Lynda Thompson | Foster parent (National Foster Parent Association) | Present via Zoom |
| Margie Dotson | CCKids CBC | Present via Zoom |
| Maria Batista | Youth Advisory Board | Present via Zoom |
| Melissa Vergeson | AHCA | Present via Zoom |
| Opal Ringo | APD | Present via Zoom |
| Raul Catuy | Connect the Dots | Present via Zoom |
| Regina Watson | Camelot Community Care | Present via Zoom |
| Sara Pham | Sunshine Health State Plan | Present via Zoom |
| Stephanie Lucas | Children's Network of SW FL CBC | Present via Zoom |
| Tony Delisle |   | Absent with notice |