

Mandatory Protocol

Missing Child Quick Reference Guide - Recoveries

For any missing child who has been located.

| WHAT THE CWP MUST DO | WHEN? |
|---|--|
| <ul style="list-style-type: none"> - Respond to the child's location to assess child safety | <p style="text-align: center;">Immediately</p> |
| <ul style="list-style-type: none"> - Once a child has been located, the CWP must notify the following (if not already done so by the child's caregiver) that the child has been located, as applicable: <ul style="list-style-type: none"> o Law enforcement o The child's parents/legal guardian/relatives/foster parent o The CPIS/CMS o The Regional Criminal Justice Coordinator o CLS o GAL/AAL o The child's therapist o The child's JPO o The Region Compact Specialist if the child is placed out of state o United States Customs and Border Protection and the Department of State, if the child is believed to be out of the country o Any other person the CWP deems essential who is not otherwise prohibited | <p style="text-align: center;">Immediately</p> |
| <ul style="list-style-type: none"> - The CWP must interview the child to determine their need for any additional services, change in placement, the primary factors that caused the child to run away (if they ran away), and their experiences while missing. <ul style="list-style-type: none"> o Screen for HT as necessary in accordance with Ch. 65C-43, F.A.C. o If a placement change is necessary, follow the outcome of the MDT staffing outlined in Section 39.4022, F.S. and transition planning outlined in Section 39.4023, F.S. - Document the interview within FSFN as a Missing Child – Debriefing note type | <p style="text-align: center;">Within 24 hours of recovery</p> <p style="text-align: center;">Within 1 business day of the attempted interview</p> |
| <ul style="list-style-type: none"> - Complete the MCR recovery form within FSFN | <p style="text-align: center;">Within 24 hours of recovery, 18th birthday, or judicial closure</p> |

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