**EXHIBIT B – SCOPE OF WORK**

1. **Scope of Service**

The Managing Entity shall be responsible for the planning, coordination, and subcontracting of the Provider Network, as defined by s. 394.9082(2)(f), F.S., thereby providing a comprehensive array of Behavioral Health Services to individuals, including emergency, acute care, residential, outpatient, recovery support, consumer support and prevention services.

1. **Major Contract Goals**

The Department is contracting with the Managing Entity, pursuant to s. 394.9082, F.S., to plan, coordinate, and subcontract for the delivery of community mental health and substance abuse services; to improve access to care and promote service continuity; and to support efficient and effective delivery of services.

1. **Service Area and Locations**
	1. The Managing Entity shall subcontract for services within the following counties: \_\_\_\_,
	2. When needed, the Managing Entity may subcontract for residential services related to the Purchase of Residential Treatment Services (PRTS) for emotionally disturbed children and youth in additional Florida counties, subject to advance written approval of each subcontractor by the Department.
	3. The Managing Entity shall maintain an administrative office within the service area defined in **Section B-3.1** and shall subcontract with Network Services Providers operating within the same area.
	4. The Managing Entity shall notify the Department’s Contract Manager, in writing, at least 10 calendar days prior to any changes in locations where services are being provided.
	5. The Managing Entity shall notify the Department in writing a minimum of 30 days prior to making changes in location that will affect the Department’s ability to contact the Managing Entity by telephone or facsimile transmission.
2. **Individuals to Be Served**

The Managing Entity shall contract with Network Service Providers for Behavioral Health Services provided to individuals as detailed in **Section B-5.** Contracts with Network Service Providers shall include compliance with the Department's requirements for Individuals Served.

1. **Client Eligibility**

Behavioral Health services shall be provided to persons pursuant to s. 394.674, F.S., including those individuals who have been identified as requiring priority by state or federal law. These identified priorities include, but are not limited to, the categories in **Sections B-5.1** through **B-5.10**. Persons in **Sections B-5.1** through **B-5.2** are specifically identified as persons to be given immediate priority over those in any other sections.

* 1. Pursuant to 45 CFR s. 96.131, priority admission to pregnant women and women with dependent children by Network Service Providers receiving SAPT Block Grant funding;
	2. Pursuant to 45 CFR s. 96.126, compliance with interim services, for injection drug users, by Network Service Providers receiving SAPT Block Grant funding and treating injection drug users;
	3. Priority for services to families with children that have been determined to require substance abuse and mental health services by child protective investigators and also meet the target populations in **Section B-5.3.1** or **Section B-5.3.2**. Such priority shall be limited to individuals that are not enrolled in Medicaid or another insurance program, or require services that are not paid by another payor source:
		1. Parents or caregivers in need of adult mental health services pursuant to s. 394.674(1)(a)2., F.S., based upon the emotional crisis experienced from the potential removal of children; or
		2. Parents or caregivers in need of adult substance abuse services pursuant to s. 394.674(1)(c)3., F.S., based on the risk to the children due to a substance use disorder.
	4. Individuals who reside in civil and forensic State Mental Health Treatment Facilities and individuals who are at risk of being admitted into a civil or forensic State Mental Health Treatment Facility;
	5. Individuals who are voluntarily admitted, involuntarily examined, or placed under Part I, Chapter 394, F.S.;
	6. Individuals who are involuntarily admitted under Part V, Chapter 397, F.S.;
	7. Residents of assisted living facilities as required in ss. 394.4574 and 429.075, F.S.;
	8. Children referred for residential placement in compliance with Ch. 65E-9.008, F.A.C
	9. Inmates approaching the End of Sentence pursuant to Children and Families Operating Procedure (CFOP) 155-47: “Processing Referrals from the Department of Corrections;” and
	10. In the event of a Presidential Major Disaster Declaration, Crisis Counseling Program (CCP) services shall be contracted for according to the terms and conditions of any CCP grant award approved by representatives of the Federal Emergency Management Agency (FEMA) and the Substance Abuse and Mental Health Services Administration (SAMHSA).
1. **Client Determination**
	1. The Managing Entity may delegate determinations to the Network Service Providers, subject to the provisions of **Section B-6.4**.
	2. In no circumstances shall an individual’s county of residence be a factor that denies access to service.
	3. The Managing Entity shall require each Network Service Provider submit a monthly attestation attached to an invoice to the Managing Entity, declaring that, at the time of submission, no other funding source was known for the invoiced services.
	4. The Department, in accordance with state law, is exclusively responsible for defining Individuals Served for services provided through this Contract. In the event of a dispute, the determination made by the Department is final and binding on all parties.
2. **Equipment**
	1. The Managing Entity and all Network Service Providers shall supply all equipment necessary to provide services and fulfill the terms and conditions of this Contract, including but not limited to; computers, telephones, copier, and fax machines, supplies and maintenance, and necessary office supplies.
	2. The Managing Entity shall ensure that Network Service Providers comply with requirements in the **Guidance 2 – Tangible Property Requirements** and document compliance through the submission of **Template 1 – Provider Tangible Property Inventory Form**.
3. **Contract Limits**
	1. The Department’s obligation to pay for services provided under this Contract is expressly limited by the availability of funds and subject to annual appropriations by the Legislature.
	2. The Managing Entity is expressly prohibited from authorizing or incurring indebtedness on behalf of the Department.
	3. The Managing Entity is expressly prohibited from utilizing accounting practices or redirecting funds to circumvent legislative intent.
	4. Services shall only be provided within the service area outlined in **Section B-3.1**.
	5. Pursuant to 45 CFR §96.135(a)(5), the Managing Entity may not enter into subcontracts with a for-profit entity using Block Grant funds unless the for-profit entity subcontract is solely for providing goods and services for the Managing Entity’s own use in meeting its obligations under this Contract. A subcontract with a for-profit entity may not provide for services meeting the definition of a “subaward” as defined in 2 CFR §200.92, using Block Grant funds.
	6. The Managing Entity shall not subcontract development, implementation, administrative, or monitoring responsibilities without prior written approval from the Department.
	7. The Managing Entity shall not subcontract for Behavioral Health Services with any person or entity which:
		1. Is barred, suspended, or otherwise prohibited from doing business with any government entity, or has been barred, suspended, or otherwise prohibited from doing business with any government entity in accordance with s. 287.133, F.S.;
		2. Is under investigation or indictment for criminal conduct, or has been convicted of any crime which would adversely reflect on its ability to provide services, or which adversely reflects its ability to properly handle public funds;
		3. Has had a contract terminated by the Department for failure to satisfactorily perform or for cause;
		4. Has failed to implement a corrective action plan approved by the Department or any other governmental entity, after having received due notice; or
		5. Is ineligible for contracting pursuant to the standards in s. 215.473(2), F.S.
	8. Regardless of the amount of the subcontract, the Managing Entity shall immediately terminate a subcontract for cause, if at any time during the lifetime of the subcontract, a Network Service Provider is:
		1. Found to have submitted a false certification under s. 287.135, F.S., or
		2. Is placed on the Scrutinized Companies with Activities in Sudan List or
		3. Is placed on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or
		4. Is placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.
	9. The Managing Entity agrees that services funded by this Contract other than those set out in this Contract, will be provided only upon receipt of a written authorization from the Contract Manager. The Department has final authority to make any and all determinations that affect the health, safety, and well-being of the people of the State of Florida.

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