



**Annual Evaluation of the Department of
Children and Families
Lead Administrative Coordinator
FISCAL YEAR 2022-2023**

Department of Children and Families
Office of Administrative Services
Office of Contracted Client Services

September 2023

Shevaun L. Harris
Secretary

Ron DeSantis
Governor

2022-2023 Annual Evaluation of the Department of Children and Families
Lead Administrative Coordinator

Executive Summary

Section 287.0575, F.S., requires health and human services agencies that have contracts with common providers of service to coordinate monitoring activities and improve efficiency of monitoring as a result. In addition, it requires coordination within each agency when the agency has more than one contract with a given provider. The Department of Children and Families (Department) Chief of Contract Oversight is the Department’s Lead Administrative Coordinator and continues to meet expectations identified in statute.

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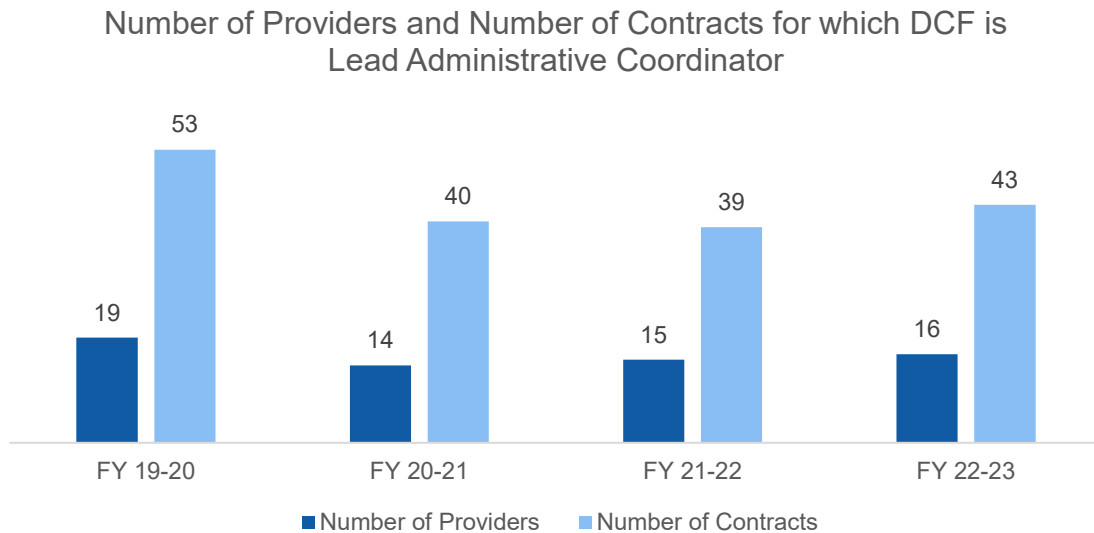


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Lead Administrative Coordinator

Background

In 2010, s. 287.0575, F.S., was enacted into law, requiring the coordination of monitoring activities among health and human services agencies that contract with common service providers. The Department established a centralized contract monitoring function in 2005 and designated the Chief of Contract Oversight as the Department Lead Administrative Coordinator in 2010.

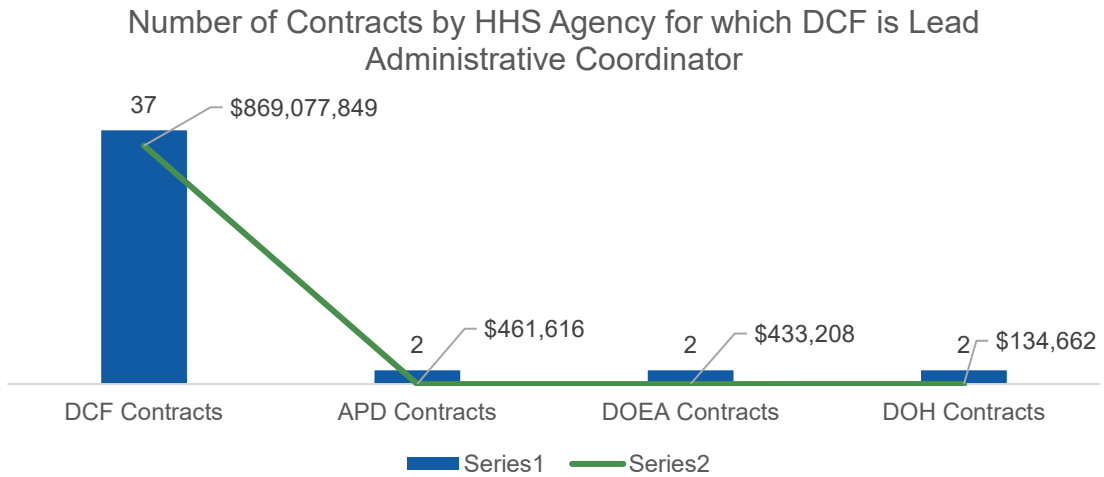
The number of service providers and contracts for which the Department serves as the Lead Administrative Coordinator decreased since the initial implementation of the law in 2010 due to continued transition to Lead Agency contracts, such as the Managing Entity contracts for Mental Health and Substance Abuse services. The below data represents normal variation over time.



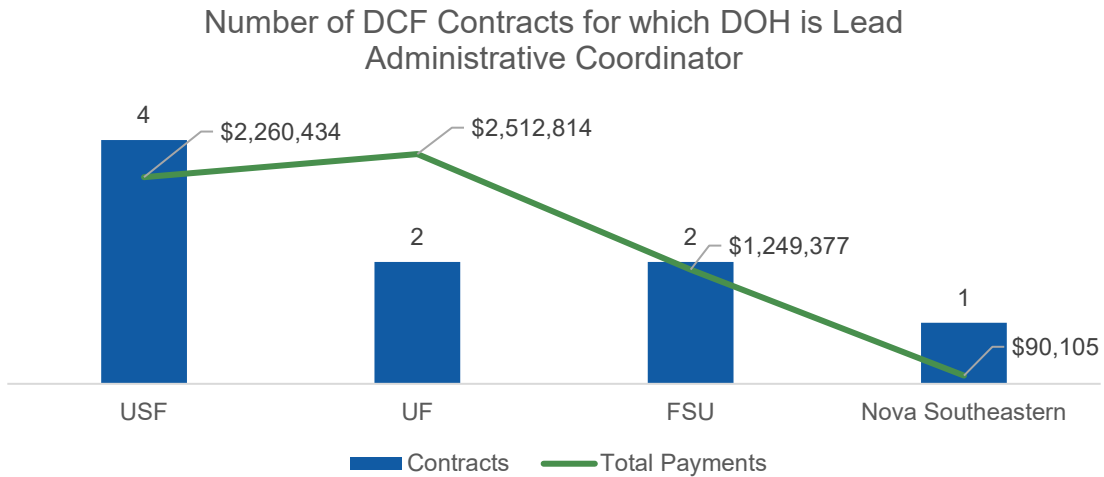
When service providers are shared by more than one health and human services agency, the contracting agencies consider financial obligation of the contracts and come to consensus on the assignment of the Lead Administrative Coordinator. As a result, when looking at the contracts with the Department as the Lead Administrative Coordinator, the payments made by the other health and human services agencies tend to be smaller, and contracts are fewer in number compared to the Department contracts.

Of sixteen service providers with the Department as the Lead Administrative Coordinator in FY 22-23, twelve held contracts with only the Department. Four providers held contracts with three other health and human services agencies. The following chart shows the 43 contracts for which the Department served as Lead Administrative Coordinator and the total contract payments made by the various health and human services agencies in FY 22-23 for these contracts.

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The following chart shows information about the Department contracts for which another agency serves as the Lead Administrative Coordinator. At this time, the Department of Health is the only other agency serving this role for the Department, and all the contracts are with universities.



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Lead Administrative Coordinator

List of Providers and Contracts for which DCF is Lead Administrative Coordinator

| Provider Name | Contract Number | Contract Agency | FY 22-23 HHS Payments |
|---|-----------------|-----------------|-----------------------|
| Brevard Family Partnership | GJ401 | DCF | \$60,301,221 |
| | GJZ01 | DCF | \$210,647 |
| Broward County Sheriff's Office | JJZ04 | DCF | \$11,826,218 |
| | LN180 | DCF | \$300,000 |
| Children's Network of Hillsborough County | QJ015 | DCF | \$150,338,666 |
| | QJ028 | DCF | \$246,180 |
| Family Support Services of North Florida | DJ038 | DCF | \$103,372,283 |
| | EJ003 | DCF | \$1,072,187 |
| Florida Certification Board | LJ204 | DCF | \$394,501 |
| | LH829 | DCF | \$201,640 |
| Guidance / Care Center | CODPZ | DOH | \$63,320 |
| | Y6118 | DEA | \$6,092 |
| Hanley Center Foundation, Inc. | LH840 | DCF | \$363,750 |
| | LH841 | DCF | \$294,000 |
| | LH832 | DCF | \$66,667 |
| Kids Central Inc | PJ503 | DCF | \$99,077,173 |
| | PJZ02 | DCF | \$852,539 |
| | LJ997 | DCF | \$40,646 |
| Lakeview Center | AJ495 | DCF | \$37,159,535 |
| | LH814 | DCF | \$2,318,279 |
| | LJ004 | DCF | \$370,032 |
| | OCF14 | APD | \$266,331 |
| | WCR02 | APD | \$195,285 |

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**List of Providers and Contracts for which DCF is Lead Administrative Coordinator
(Continued)**

| Provider Name | Contract Number | Contract Agency | FY 22-23 HHS Payments |
|---|------------------------|------------------------|------------------------------|
| Lutheran Services Florida | EH003 | DCF | \$233,846,706 |
| | LK205 | DCF | \$4,478,216 |
| | LK208 | DCF | \$1,730,023 |
| | LH844 | DCF | \$934,836 |
| | X9201 | DEA | \$427,116 |
| | LHZ86 | DCF | \$300,000 |
| Managed Access to Child Health | LHZ82 | DCF | \$80,285 |
| | COQZU | DOH | \$71,342 |
| Meridian Behavioral Healthcare | LH822 | DCF | \$0 |
| | LHZ85 | DCF | \$0 |
| Miami Dade College | XK059 | DCF | \$4,090,601 |
| | LC933 | DCF | \$137,259 |
| Ounce of Prevention Fund of Florida | LJ959 | DCF | \$38,640,031 |
| | LJ210 | DCF | \$4,200,000 |
| | LJ976 | DCF | \$788,920 |
| Southeast Florida Behavioral Health Network | IH611 | DCF | \$109,216,713 |
| | LHZ90 | DCF | \$300,000 |
| | LH825 | DCF | \$263,970 |
| The Crisis Center of Tampa Bay, Inc. | LD994 | DCF | \$1,076,626 |
| | LH837 | DCF | \$187,500 |

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List of DCF Providers and Contracts for which DOH is Lead Administrative Coordinator

| Provider Name | Contract Number | Lead Admin Coord Agency | FY 22-23 DCF Payments |
|------------------------------|-----------------|-------------------------|-----------------------|
| University of South Florida | LJ016 | DOH | \$714,490 |
| | LH344 | | \$561,592 |
| | LH816 | | \$500,000 |
| | LJ940 | | \$484,352 |
| University of Florida | LF923 | DOH | \$2,305,556 |
| | LJ974 | | \$207,257 |
| Florida State University | LC939 | DOH | \$979,266 |
| | DJ041 | | \$270,112 |
| Nova Southeastern University | LC932 | DOH | \$90,105 |

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Annual Evaluation, pursuant to s. 287.0575(7), F.S.

The Department Lead Administrative Coordinator has met expectations in establishing coordinated systems, improving efficiency, and reducing redundant monitoring activities for state agencies and service providers.

- The Chief of Contract Oversight conducts electronic tracking of the eligible service providers and can quickly provide reliable information about service providers she is responsible for. All information is maintained in electronic format so it can easily be shared within the Department and with other agencies, via email.
- The Chief of Contract Oversight deployed information to all monitoring staff within the Department and regularly monitors the schedule to ensure coordinated measures are used for the applicable service providers.
- The Chief of Contract Oversight advocated for reducing, to the greatest extent possible, the burden on service providers by identifying the most relevant documents to be required by the specific agencies who share a particular service provider instead of applying a generic list of all possible documents for every service provider.
- The Chief of Contract Oversight is flexible in allowing service providers to submit information and documents in any manner that the service provider finds most convenient, providing the manner meets security protocol.
- Documents provided to the Department have been used and have been shared when requested by other involved agencies. The Department has requested documents from other agencies when that agency houses the responsible Lead Administrative Coordinator.
- The Chief of Contract Oversight continues to use email to the greatest extent possible to reduce shipping costs.

Overall, the Chief of Contract Oversight has continued to meet expectations in her performance as the Department Designated Lead Administrative Coordinator for Fiscal Year 2022-2023.