



**Annual Evaluation of the Department of
Children and Families
Lead Administrative Coordinator
FISCAL YEAR 2021-2022**

Department of Children and Families
Office of Administrative Services
Office of Contracted Client Services

October 2022

Shevaun L. Harris
Secretary

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Governor

2021-2022 Annual Evaluation of the Department of Children and Families
Lead Administrative Coordinator

Executive Summary

Section 287.0575, F.S., requires health and human services agencies that have contracts with common providers of service to coordinate monitoring activities and improve efficiency of monitoring as a result. In addition, it requires coordination within each agency when the agency has more than one contract with a given provider. The Department of Children and Families (Department) Chief of Contract Oversight is the Department’s Lead Administrative Coordinator and continues to meet expectations identified in statute.

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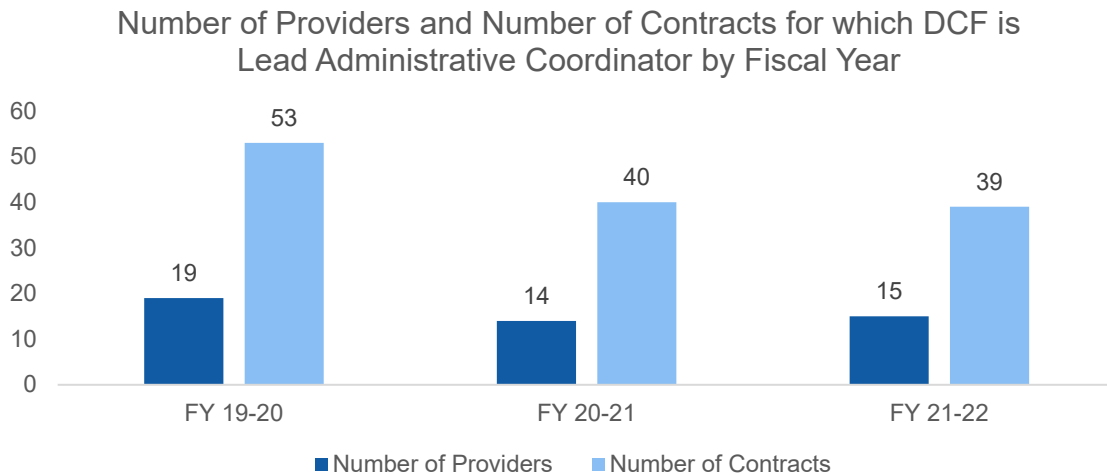


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Background

In 2010, s. 287.0575, F.S., was enacted into law, requiring the coordination of monitoring activities among health and human services agencies that contract with common service providers. The Department established a centralized contract monitoring function in 2005 and designated the Chief of Contract Oversight as the Department Lead Administrative Coordinator in 2010.

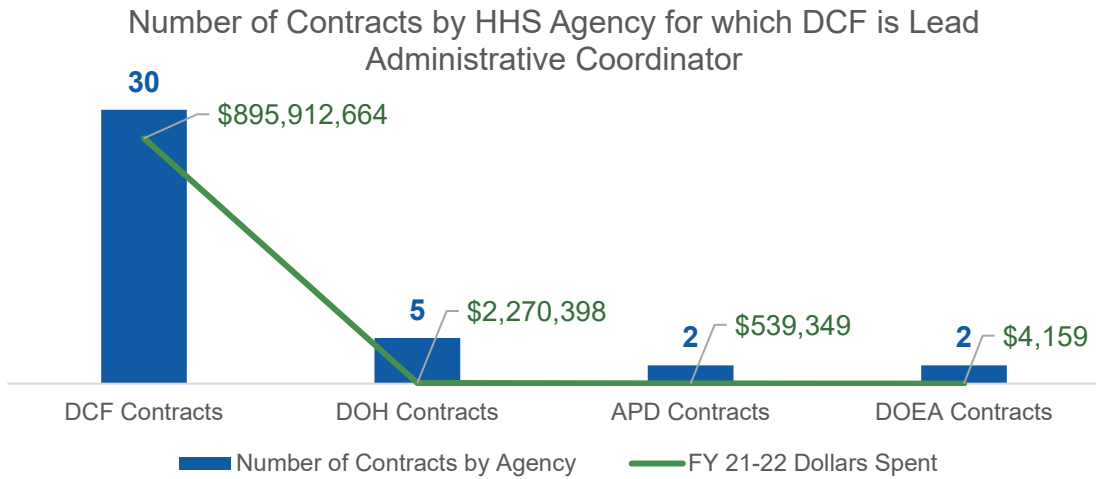
The number of service providers and contracts for which the Department serves as the Lead Administrative Coordinator decreased since the initial implementation of the law in 2010 due to continued transition to Lead Agency contracts, such as the Managing Entity contracts for Mental Health and Substance Abuse services. The below data represents normal variation over time.



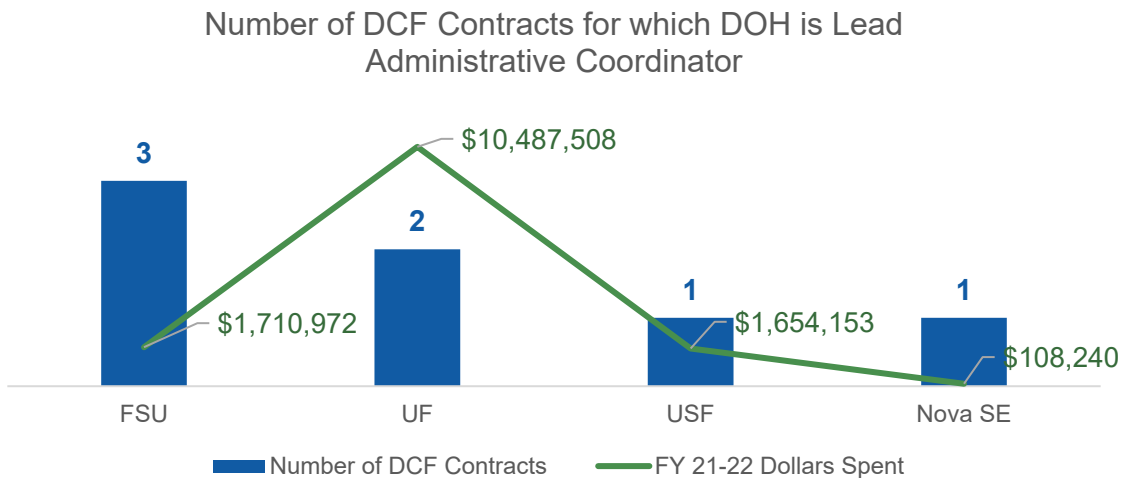
When service providers are shared by more than one health and human services agency, the contracting agencies consider financial obligation of the contracts and come to consensus on the assignment of the Lead Administrative Coordinator. As a result, when looking at the contracts with the Department as the Lead Administrative Coordinator, the payments made by the other health and human services agencies tend to be smaller, and contracts are fewer in number compared to the Department contracts.

Of 15 service providers with the Department as the Lead Administrative Coordinator in FY 21-22, nine held contracts with only the Department. Six providers held contracts with three other health and human services agencies. The following chart shows the 39 contracts for which the Department served as Lead Administrative Coordinator and the total contract payments made by the various health and human services agencies in FY 21-22 for these contracts.

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The following chart shows information about the Department contracts for which another agency serves as the Lead Administrative Coordinator. At this time, the Department of Health is the only other agency serving this role for the Department, and all the contracts are with universities.



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Lead Administrative Coordinator

List of Providers and Contracts for which DCF is Lead Administrative Coordinator

Provider Name	Contract Number	Contract Agency	FY 21-22 HHS Payments
Big Bend Community Based Care d/b/a NWF Health Network	AHME1	DCF	\$92,931,590
	BJ101	DCF	\$36,084,999
Brevard Family Partnership	GJ401	DCF	\$56,660,933
	GJZ01	DCF	\$688,327
Broward County Sheriff's Office	JJZ04	DCF	\$32,787,381
	LN180	DCF	\$300,000
Family Support Services of North Florida	DJ038	DCF	\$117,645,558
	EJ003	DCF	\$1,727,690
	DJZ06	DCF	\$216,752
Guidance / Care Center	CODPZ	DOH	\$63,010
	Y6118	DEA	\$4,159
Kids Central, Inc.	PJL04	DCF	\$55,389,984
	PJZ02	DCF	\$852,539
	LJ997	DCF	\$83,449
Lakeview Center	AJ495	DCF	\$116,159,860
	LH814	DCF	\$1,883,898
	LJ004	DCF	\$1,166,293
	OCF14	APD	\$351,349
	WCR02	APD	\$188,000
Lutheran Services Florida	EH003	DCF	\$224,161,159
	CODMB	DOH	\$186,977
	CODLS	DOH	\$168,451
	LHZ76	DCF	\$0
Managed Access to Child Health	LHZ82	DCF	\$400,000
	COQZU	DOH	\$78,023

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**List of Providers and Contracts for which DCF is Lead Administrative Coordinator
(Continued)**

Provider Name	Contract Number	Contract Agency	FY 21-22 HHS Payments
Meridian Behavioral Healthcare	LHZ85	DCF	\$490,000
	LH822	DCF	\$75,000
Miami Dade College	XK059	DCF	\$3,966,822
	LC933	DCF	\$170,250
Ounce of Prevention Fund of Florida	LJ959	DCF	\$48,944,413
	COHS4	DOH	\$1,773,937
	LJ976	DCF	\$995,386
Polk County	LHZ77	DCF	\$64,184
	Y6128	DEA	\$0
Southeast Florida Behavioral Health Network	IH611	DCF	\$100,425,657
	LHZ90	DCF	\$398,000
The Crisis Center of Tampa Bay, Inc.	LD994	DCF	\$1,105,665
	LH294	DCF	\$90,000
	LH837	DCF	\$46,875

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List of DCF Providers and Contracts for which DOH is Lead Administrative Coordinator

Provider Name	Contract Number	Lead Admin Coord Agency	FY 21-22 HHS Payments
Florida State University	LC939	DOH	\$1,204,410
	DJ041		\$506,562
	BI205		\$0
University of Florida	LF923	DOH	\$10,073,386
	LJ974		\$414,122
University of South Florida	LJ940	DOH	\$1,654,153
Nova Southeastern University	LC932	DOH	\$108,240

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Annual Evaluation, pursuant to s. 287.0575(7), F.S.

The Department Lead Administrative Coordinator has met expectations in establishing coordinated systems, improving efficiency, and reducing redundant monitoring activities for state agencies and service providers.

- The Chief of Contract Oversight conducts electronic tracking of the eligible service providers and can quickly provide reliable information about service providers she is responsible for. All information is maintained in electronic format so it can easily be shared within the Department and with other agencies, via email.
- The Chief of Contract Oversight deployed information to all monitoring staff within the Department and regularly monitors the schedule to ensure coordinated measures are used for the applicable service providers.
- The Chief of Contract Oversight advocated for reducing, to the greatest extent possible, the burden on service providers by identifying the most relevant documents to be required by the specific agencies who share a particular service provider instead of applying a generic list of all possible documents for every service provider.
- The Chief of Contract Oversight is flexible in allowing service providers to submit information and documents in any manner that the service provider finds most convenient, providing the manner meets security protocol.
- Documents provided to the Department have been used and have been shared when requested by other involved agencies. The Department has requested documents from other agencies when that agency houses the responsible Lead Administrative Coordinator.
- The Chief of Contract Oversight continues to use email to the greatest extent possible to reduce shipping costs.

Overall, the Chief of Contract Oversight has continued to meet expectations in her performance as the Department Designated Lead Administrative Coordinator for Fiscal Year 2021-2022.