

Changes in Foster Home Licensing

FSFN Licensing Documentation

Session C



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How to Use This Guide

Layout of Information

This guide is designed to assist the trainer in delivering this module through the use of color, layout, and graphics.

Icons show the type of instructional strategy (presentation, activity, etc).

Shaded text indicates material that only the instructor sees. It contains your script, in black text, and background information, or directions in red text. This example shows your script.

Participant Guide page number for your reference.

Copies of the PowerPoint™ slides that correspond to the Participant Guide pages.

Shaded text indicates material that only the instructor sees. It contains your script, in black text, and background information, or directions in red text. This example shows your script.

New Foster Home Licensing

Levels of Licensure:

Instructor Information	Participant Guide
<p>Presentation – New Levels of Licensure</p> <p>PG. 11</p> <p>New Levels of Licensure</p> <p>New Foster Home Licensing</p> <p>Levels of New Licensure</p> <ul style="list-style-type: none"> Level I - Child Specific Foster Home Level II - Non-Child Specific Foster Home (Currently Traditional Foster Home) Level III - Safe Foster Home Level IV - Therapeutic Foster Home Level V - Medical Foster Home 	<p>STATE: As I mentioned before, with the sunseting of Title IV-E Waiver, the department explored and identified ways to receive more federal funding. In addition, the department looked for ways to provide and enhance benefits for the relative/non-relative population.</p> <p>One way was to restructure the current foster care system and implement "levels" of licensure.</p> <p>DIRECTION: Go over each level.</p> <p>The levels of licensure are classifications of the foster homes licensed by DCF. The levels are:</p> <ul style="list-style-type: none"> Level I - Child Specific Foster Home for relative, non-relative, and fictive kin. Level II - Non-Child Specific Foster Home which is currently traditional foster home. Level III - Safe Foster Home for human trafficking victims. Level IV - Therapeutic Foster Home Level V - Medical Foster Home for medical conditions. <p>The levels of licensure define licensing criteria that must be met for each level of licensure for 409.175, F.S.</p> <p>STATE: The largest impact is the addition of Level I-Child Specific Foster Homes.</p>




Levels of Licensure:

There are five types of licensure in new levels of licensure.

- Level I - Child Specific Foster Home
- Level II - Non-Child Specific Foster Home (Currently Traditional Foster Home)
- Level III - Safe Foster Home for Victims of Human Trafficking
- Level IV - Therapeutic Foster Home

Text and graphics on a white background is a replica of the Participant Guide page. You can refer to it to make your point and see exactly what the participants are seeing.

Trainer Guide Icons

	Presentation
	Discussion
	Debrief

Session C Objectives

When you complete this session, you will be able to:

- Document Waiver Approval or Denial.
- Create Level I license.
- Create license for Child Caring Agency (CCA) and Child Placing Agency. (CPA).

Course Summary

Course Goal: To enable the trainees to explain the Level I licensure and document it in FSFN.

Structure of Course

- FSFN Practice
 - Documenting Waiver Approval or Denial
 - Creating a Level I license
 - Creating license for Child Placing Agency and Child Caring Agency

Length of Course: 3 hours

Materials and Supplies Required:

- Participants Guide
- PowerPoint Presentation


Equipment

- Computer
- LCD Projector

Instructional Methods

- Lecture
- Question – Answer
- Hands-on Application

Introduction

Instructor Information	
<div data-bbox="188 304 289 401">  </div> <p data-bbox="331 296 626 396"><i>Presentation – Session C Objectives</i> PG. 43</p> <div data-bbox="232 415 623 636"> <p data-bbox="337 428 516 453">Session C Objectives</p> <p data-bbox="256 474 435 491">After this session, you will be able to:</p> <ul data-bbox="272 493 578 546" style="list-style-type: none"> ▪ Document Waiver Approval or Denial. ▪ Create a Level I license. ▪ Create a license for Child Placing Agency and Child Caring Agency. </div>	<p data-bbox="691 296 1357 363">STATE: Now, we will practice in FSFN Licensing Documentation.</p> <p data-bbox="691 384 1328 417">Once you complete this class, you will be able to;</p> <ul data-bbox="740 436 1419 636" style="list-style-type: none"> ▪ Document Waiver Approval or Denial. ▪ Create Level I license. ▪ Create license for Child Placing Agency and Child Caring Agency.



Session C Objectives

When you complete this session, you will be able to:

- Document Waiver Approval or Denial.
- Create Level I license.
- Create license for Child Placing Agency and Child Caring Agency.

FSFN Practice

Waiver – Approval or Denial Documentation

Instructor Information	
 <p><i>Presentation – Waiver – Approval or Denial Documentation</i> <i>PG.44</i></p>  <p>Licensing Checklist – Waiver Status</p>	<p>STATE: Under Level I-Child Specific Foster Home, some non-safety items can be waived if alternative accommodations are provided, such as cribs, evacuation plan, etc.</p> <p>The Waiver Status Group box as 2 radio buttons, Approved and Denied. if associated Waiver Requested checkbox is selected the group box will become enabled. In addition, security also dictates whether this checkbox is available for selection.</p>

Waiver – Approval or Denial Documentation

Licensing Checklist – Waiver Status

Licensing/Relicensing Checklist -- Webpage Dialog

Florida Safe Families Network

For: DZOPVI, DENINA Provider ID: 100038151 Checklist Type: Initial License Create Date:

☐ Checklist Complete? Completed Date:


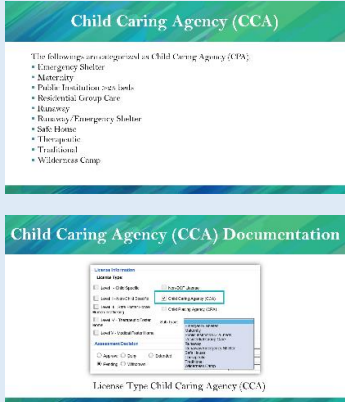
Item	Due Date	Date Completed	Comment	Waiver Requested	Waiver Status	Action
<input type="checkbox"/> Re-licensing Standards Checklist	00/00/0000	00/00/0000		<input type="checkbox"/>	<input type="radio"/> Approved <input type="radio"/> Denied	
<input type="checkbox"/> School References	00/00/0000	00/00/0000		<input type="checkbox"/>	<input type="radio"/> Approved <input type="radio"/> Denied	
<input type="checkbox"/> Vehical Insurance Verification All HH Vehicles	00/00/0000	00/00/0000		<input type="checkbox"/>	<input type="radio"/> Approved <input type="radio"/> Denied	
<input type="checkbox"/> Verification of legal docs: Marriage, Divorce, Death, Div. Lcns	00/00/0000	00/00/0000		<input type="checkbox"/>	<input type="radio"/> Approved <input type="radio"/> Denied	
<input checked="" type="checkbox"/> Law Enforcement Responses	03/04/2019	02/10/2019	No law enforcement responses to the providers address.	<input type="checkbox"/>	<input type="radio"/> Approved <input type="radio"/> Denied	Delete
<input checked="" type="checkbox"/> Home Telephone	03/04/2019	02/04/2019	The caregiver has 24-hour access to neighbors phone. Emergency #s posted. Details in UHS.	<input checked="" type="checkbox"/>	<input type="radio"/> Approved <input type="radio"/> Denied	Delete
<input checked="" type="checkbox"/> Fire Extinguisher	03/03/2019	00/00/0000	Two story home is equipped with one fire extinguisher located in the kitchen.	<input checked="" type="checkbox"/>	<input type="radio"/> Approved <input type="radio"/> Denied	Delete

Insert

Waiver Status Comments

Save Close

Child Caring Agency (CCA)

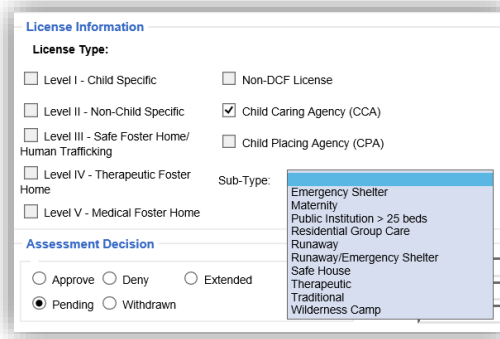
Instructor Information	
 <p>Presentation – Child Caring Agency Documentation (CCA) PG.45</p> 	<p>STATE: You can also choose the Child Caring Agencies (CCA) in FSFN. The CCAs are:</p> <ul style="list-style-type: none"> ▪ Emergency Shelter ▪ Maternity ▪ Public Institution >25 beds ▪ Residential Group Care ▪ Runaway ▪ Runaway/Emergency Shelter ▪ Safe House ▪ Therapeutic ▪ Traditional ▪ Wilderness Camp

Child Caring Agency (CCA)

The followings are categorized as Child Caring Agency (CPA):


- Emergency Shelter
- Maternity
- Public Institution >25 beds
- Residential Group Care
- Runaway
- Runaway/Emergency Shelter
- Safe House
- Therapeutic
- Traditional
- Wilderness Camp

Child Caring Agency (CCA) Documentation



License Type Child Caring Agency (CCA)

Child Placing Agency (CPA)

Instructor Information	
<div data-bbox="199 285 298 380"></div> <p><i>Presentation – Child Placing Agency Documentation (CPA)</i> PG. 46</p> <div data-bbox="258 417 609 617"> <p>Child Placing Agency (CPA)</p> <p>The followings are categorized as Child Placing Agency (CPA):</p> <ul style="list-style-type: none"> • Case Management Organization/Agency • Community Based Care Lead Agency • Foster Home Management Agency • Other (requires description) • Private Adoption </div> <div data-bbox="258 646 628 861"> <p>Child Placing Agency Documentation</p>  <p>License Type: Child Placing Agency (CPA)</p> </div>	<p>STATE: The Child Placing Agency (CPA) can be chosen in FSFN, too. The CPAs are categorized as:</p> <ul style="list-style-type: none"> ▪ Case Management Organization/Agency ▪ Community Based Care Lead Agency ▪ Foster Home Management Agency ▪ Other (requires description) ▪ Private Adoption

Child Placing Agency (CPA)

The followings are categorized as Child Placing Agency (CPA):

- Case Management Organization/Agency
- Community Based Care Lead Agency
- Foster Home Management Agency
- Other (requires description)
- Private Adoption

Child Placing Agency (CPA) Documentation

License Information

License Type:

☐ Level I - Child Specific
 ☐ Non-DCF License

☐ Level II - Non-Child Specific
 ☐ Child Caring Agency (CCA)

☐ Level III - Safe Foster Home/ Human Trafficking
 ☒ Child Placing Agency (CPA)

☐ Level IV - Therapeutic Foster Home
 ☐ Sub-Type:





☐ Level V - Medical Foster Home

Case Management Organization / Agency
 Community Based Care Lead Agency
 Foster Home Management Agency
 Other
 Private Adoption

Assessment Decision

License Type Child Placing Agency (CPA)

FSFN Hands-On

Instructor Information	
<div>  <i>Presentation – FSFN Practice</i> </div> <div>  </div>	<p>STATE: Now, let's practice what we learned in FSFN.</p> <p>SEED DATA: Person Provider with Approved UHS for Initial Foster Home License and Licensing Checklist with Waiver Requested.</p> <p>ACTIVITY 1: Search Person Provider and Create Assignment. Approve Waiver request and document comments. Issue License for Level I with Associated Children.</p> <p>ACTIVITY 2: Create Organization Provider. Create License for Non-DCF agency.</p>
<div>  <i>Presentation – Final Slide</i> </div> <div>  </div>	<p>ASK: Before we conclude Session C, do you have any questions or comments?</p>