

Florida Department of Children and Families

Transition Services for Youth Job Aid

Overview:

Independent living services is often referred to as transitional services. These types of services encompass a wide range of assistance categories, all geared toward preparing older children for independence. The categories of programs and services to prepare for the transition to a successful adulthood align with the National Youth in Transition Database (NYTD) and include independent living needs assessment, academic support, post-secondary educational support, career preparation, employment programs or vocational training, budget and financial management, housing education and home management training, health education and risk prevention, family support and healthy marriage education, mentoring, and, when young adults are eligible, supervised independent living, room and board financial assistance, education financial assistance, and other financial assistance.

Beginning at age 13, children in out-of-home care require additional support and case coordination to help them develop necessary life skills, achieve permanency, and ultimately transition to a successful adulthood. Most life skills will be developed through normal day to day activities in children's natural living environments.

This job aid was created to assist in visualizing the desired outcome goals, age for expected service delivery, and the policy that drives the practice.



13 to 15-Year-Old Transition Services Requirements



13 Years Old

14 Years Old

15 Years Old

Life Skills Progress Documentation Log
NYTD FSN Reporting

Life Skills Progress Documentation Log
NYTD FSN Reporting
Credit Reports
Additional Case Planning Documentation
Child Rights

Life Skills Progress Documentation Log
NYTD FSN Reporting
Credit Reports
Additional Case Planning Documentation
Child Rights
Keys to Independence

Caregivers are required to take the lead role in ensuring children and young adults in their home are provided the opportunity to develop the skills necessary to transition to adulthood using a reasonable and prudent standard and report the progress of skills development. These skills include daily living activities to prepare them for self-sufficiency.

Child Welfare Professionals support, train, and assist caregivers with their responsibilities. When the caregiver lacks the ability and resources, the Child Welfare Professional must ensure children receive the necessary skills. Child Welfare Professionals must also ensure all additional support and case coordination for this population is documented in Florida Safe Families Network (FSFN).



16 to 17-Year-Old Transition Services Requirements



16 Years Old

17 Years Old

Life Skills Progress Documentation Log
NYTD FSFN Reporting
Independent Living Assessments
Individualized Life Skills Plan
Credit Reports
Additional Case Planning Documentation
Child Rights
Keys to Independence
APPLA* Requirements (if applicable)
My Pathways Transition Plans

Life Skills Progress Documentation Log
NYTD FSFN Reporting
Independent Living Assessments
Individualized Life Skills Plan
Credit Reports
Additional Case Planning Documentation
Child Rights
Keys to Independence
APPLA Requirements (if applicable)
My Pathways Transition Plans
Special Judicial Review
Records and Resources
NYTD Survey

*Another Planned Permanent Living Arrangement



Policy References and Guidance (as of 11/12/19)

Chapter 39, Florida Statutes (F.S.), Proceedings Relating to Children
Chapter 409, F.S., Part I, Social and Economic Assistance
Chapter 65C-28, Out-of-Home Care, Florida Administrative Code (F.A.C.)
CFOP 170-17, Services for Transitioning Youth and Young Adults

Life Skills Progress Documentation Log	Rule 65C-28.009, F.A.C., CF-FSP 5444, Chapter 1, CFOP 170-17
Independent Living Assessments	Rule 65C-28.009, F.A.C., and Chapter 1, CFOP 170-17
Individualized Life Skills Plan	Rule 65C-28.009, F.A.C., and Chapter 1, CFOP 170-17
NYTD FSN Reporting	https://www.acf.hhs.gov/sites/default/files/cb/nytd_review_guide.pdf , Rule 65C-28.009, F.A.C., and Chapter 1, CFOP 170-17
Credit Reports	Rule 65C-28.009, F.A.C., Chapter 1, CFOP 170-17, http://centerforchildwelfare.fmhi.usf.edu/kb/indliv/JobAidCreditChecksYouthYoungAdult.pdf
Additional Case Planning Documentation	Section 39.6012, F.S., Rule 65C-28.009, F.A.C., and http://www.centerforchildwelfare.org/kb/policymemos/CasePlanning-UpdatedReq092515.pdf
Child Rights	Section 39.4085, F.S., Rule 65C-28.009, F.A.C, Chapter 1, CFOP 170-17, and http://www.centerforchildwelfare.org/kb/YouthSpaceDoc/Children's%20Rights%20and%20Expectation.pdf
Keys to Independence	Section 39.701, F.S., Chapter 2, CFOP 170-17, http://keystoindependencefl.com/
APPLA Requirements	Section 39.6241, F.S., Rule 65C-28.009, F.A.C., and http://www.centerforchildwelfare.org/kb/policymemos/APPLA092515.pdf
My Pathways Transition Plans	Section 39.6035, F.S., Rule 65C-28.009, F.A.C., Chapter 2, CFOP 170-17, and CF-FSP 5425
Special Judicial Review	Section 39.701, F.S., and Chapter 2, CFOP 170-17
Records and Resources	Section 39.701, F.S., Chapter 2, CFOP 170-17, and CF-FSP 5426
NYTD Survey	https://www.acf.hhs.gov/sites/default/files/cb/nytd_review_guide.pdf

