



**State of Florida**  
**Department of Children and Families**

**Ron DeSantis**  
Governor

**Chad Poppell**  
Secretary

**DATE:** August 15, 2019

**TO:** Regional Managing Directors  
Regional Family and Community Services Directors  
Community-Based Care Lead Agency CEOs

**THROUGH:** Patricia Babcock, Deputy Secretary *Patricia Babcock*

**FROM:** Patricia Medlock, Assistant Secretary for Child Welfare *Patricia Medlock*

**SUBJECT:** Federal National Youth and Transition Database Survey Implementation

**PURPOSE:** The purpose of this memorandum is to provide general information on the National Youth in Transition Database and establish points of contact for the Department of Children and Families (Department) Family Safety Program Offices and Community-Based Care Lead Agencies (CBCs) to assist in the implementation of the federal youth survey.

**BACKGROUND:** The John H. Chafee Foster Care Program for Successful Transition to Adulthood (Chafee program) requires the Administration for Children and Families to track the Chafee program-funded independent living services through the National Youth in Transition Database (NYTD). NYTD collects the various types of transition services provided to assist youth in out-of-home care and assesses each state's performance in relevant outcome areas. Data is collected through information entered in Florida Safe Families Network and survey responses, totaling 58 data elements.

Beginning October 1, 2019, all youth that turn 17 in out-of-home care during the federal fiscal year will be asked to complete a voluntary survey of approximately 22 questions. All eligible youth should be encouraged to participate. Youth that complete the survey will be asked to take the same survey again at ages 19 and 21 as part of the Cohort 4 population. The responses received from each cohort provide valuable insight in the following outcome areas:

1. Financial Self-Sufficiency
2. Educational Attainment
3. Connection with Adults
4. Experiences with Homelessness
5. High-Risk Behaviors
6. Access to Health Insurance

**ACTION REQUIRED:** Each Region and CBC shall designate a single point of contact (POC) to assist in the coordination of the survey requirements with the Department's contracted provider, Cby25 Initiative, Inc. Expectations of POCs include, but are not limited to: assisting with outreach, verifying placement addresses, and attending quarterly conference call meetings. POCs will need to be identified by Tuesday, September 3, 2019 and submitted to [Brandie.McCabe@myflfamilies.com](mailto:Brandie.McCabe@myflfamilies.com).

1317 Winewood Boulevard, Tallahassee, Florida 32399-0700

Additionally, please share this memorandum as appropriate with CBC personnel, Case Management Organizations, Regional Department Family Safety Program Offices, and caregivers.

**CONTACT INFORMATION:** If you have questions regarding this request, please contact Brandie McCabe, Youth & Young Adult Transition Services Specialist at (850) 717-4218 or via email: [Brandie.McCabe@myflfamilies.com](mailto:Brandie.McCabe@myflfamilies.com).

cc: Sheriff's Offices Conducting Child Protective Investigations  
Scott Stewart, Assistant Secretary for Operations  
Center for Child Welfare  
Florida Guardian Ad Litem