



**State of Florida
Department of Children and Families**

Ron DeSantis
Governor

Chad Poppell
Secretary

DATE: September 18, 2019

TO: Regional Managing Directors
Sheriff Offices Conducting Child Protective Investigations

THROUGH: Patricia Babcock, Deputy Secretary *PB*

FROM: Patricia Medlock, Assistant Secretary for Child Welfare *PM*

SUBJECT: Title IV-E Training Funding for Sheriff Office Child Protective Investigations

PURPOSE:

The purpose of this memorandum is to provide guidance on how to use training funds for Child Protective Investigators in SGTR1, SGTRN, and SGT00.

BACKGROUND:

Florida's ability to fund child welfare services via the Title IV-E waiver program will end September 30, 2019. To prepare for the end of the waiver, changes are being made as to how Title IV-E dollars are being used to support the training of Child Protective Investigators.

NEW INFORMATION:

SGTRN will now be used to fund Pre-Service training including the salary and benefits for Child Protective Investigators while they are in Pre-Service training, the salaries and benefits for Trainers while they are training Pre-Service, training materials, and building costs for the training room.

SGT00 will now be used to fund all other training expenses and contracted services costs for Child Protective Investigators including all In-Service training expenses.

SGTR1 will no longer be utilized.

ACTION REQUESTED:

Salaries and benefits for all new Child Protective Investigators who are employed by the Sheriff's Offices and attend Pre-Service training will need to be charged to SGTRN from the date the Child Protective Investigator is hired until the date the Child Protective Investigator takes the Florida Certification Exam.

Salary and benefits for all trainers teaching Pre-Service, need to be charged to SGTRN for the time they are preparing for, traveling to, or providing Pre-Service training.

All expenses directly tied to Pre-Service training including costs associated with training materials, travel, and building costs need to be charged to SGTRN.

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Mission: Work in Partnership with Local Communities to Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency

CONTACT INFORMATION:

For additional information on training, please contact Maryann White, Training Manager, at (850) 717-4672 or maryann.white@myflfamilies.com.

For additional information on funding, please contact Amy Kelly, Budget, Finance & Accounting Director, at (850) 717-4756 or amy.kelly1@myflfamilies.com.

cc: Family and Community Service Directors
Center for Child Welfare