



OFFICE OF CHILD WELFARE
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FSFN TIP SHEET: Applied Income for Title IV-E AFDC Calculations v. 11/1/2019

Applied Income is the part of the 2-step budgeting process for AFDC Financial criteria of Title IV-E Eligibility. Applied Income calculations are used when a household member is not included in the Assistance Group (AG) nor Standard Filing Unit (SFU) but their income shall be considered. The Applied Income calculation is performed once, and the amount is included in both Step 1 and 2.

The Applied Income calculation is performed in specific scenarios, as identified.

The Applied Income logic is the same across each of the four scenarios with the exception of one additional disregard applied in the Sponsor and Sponsor's Spouse scenario.

Applied Income calculations are performed in the following scenarios:

- Alien Parent
- Stepparent not included in the AG
- Grandparent(s) when residing with the Minor Parent and Child
- Sponsor and Sponsor's Spouse of Alien Parent

Assistance Group/Standard Filing Unit Information

Assistance Group: Standard Filing Unit (SFU): Step 1: Step 2: Assets:



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Definition of Applied Income Scenarios

- **Alien Parent** = A parent who is not a U.S. Citizen nor a Qualified Non-Citizen, from a country other than Haiti or Cuba, who has resided in Country for greater than 5 years.
FSFN Data Requirements: Participant checked to be included in AG with a Role of 'Parent' or 'Minor Parent' and Citizenship status on Person Management page is documented as a Qualified Non-Citizen with an Entry Date is less than 5 years from AFDC Month and Country is not Cuba or Haiti; or documented as a Non-Qualified Non-Citizen.
- **Stepparent** = A legal stepparent of the child in the home without a mutual, AFDC-eligible child in the home.
FSFN Data Requirements: Participant with a Role of 'Stepparent' not checked to be included in the AG.
- **Grandparent** = A grandparent of the child residing in the home with the minor parent and the child.
FSFN Data Requirements: AG member with a Role of 'Minor Parent' and participant not included in the AG has a Role of 'Household Member' and the Household Member is identified as the 'Child's Mother' or 'Child's Father' on the Minor Parent's Person Management page.
- **Sponsor and Sponsor's Spouse** = A person who executed an affidavit of support or similar agreement on behalf of an alien (who is not the child of the sponsor or the sponsor's spouse) as a condition of the alien's entry into the United States. For a period of three years following entry, the income and assets of the Sponsor/Sponsor Spouse shall be considered.
FSFN Data Requirements: Participant with a Role of 'Sponsor' and 'Sponsor Spouse'. These roles are only available for a participant not in the AG and when an AG Member = Alien Parent with an Entry Date less than 3 years from AFDC Month. Sponsor's Spouse is only available if someone is identified as a Sponsor.



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Alien Parent

AFDC Information

| Assistance Group | Participant Name | Role | Unable to Obtain Income/Asset Verification | Action |
|-------------------------------------|----------------------------------|--------|--|---|
| <input checked="" type="checkbox"/> | Carol K. Walker | Parent | <input type="checkbox"/> | Obligated Monies Care Expenses |
| <input type="checkbox"/> | Negan K. Walker | | <input type="checkbox"/> | |
| <input checked="" type="checkbox"/> | Carl K. Walker | Child | <input type="checkbox"/> | |
| <input type="checkbox"/> | Judith K. Walker | | <input type="checkbox"/> | |

Selected in the AG with a Role = Parent or Minor Parent

Person Management has Citizenship = Qualified Non-Citizen or Non-Qualified Non-Citizen

Country is not Cuba or Haiti

Basic Additional AKA Names Address Relationship AFCARS/Other Participant Information Child/Adult Functioning and Parenting

Name
ID: 900020866 Last Name: Walker Suffix: First Name: Carol Middle Name: K

Citizenship: U.S. Citizen Non-Citizen ID: If qualified non-citizen, indicate documentation supporting the status (e.g., I-551):
 Qualified Non-Citizen
 Non-Qualified Non-Citizen

Country: BURUNDI CAMBODIA CANADA CHAD CHILE CHINA COLOMBIA CUBA CYPRUS CZECHOSLOVAKIA DENMARK DOMINICAN REPUBLIC EAST TIMOR ECUADOR EL SALVADOR EQUATORIAL GUINEA ETHIOPIA FINLAND FRANCE GERMAN DEMOCRATIC REPUBLIC GERMANY, FEDERAL REPUBLIC OF GERMANY, PRE-WAR GERMANY, RE-UNIFIED GREAT BRITAIN GREECE GUATEMALA HAWAII HONDURAS HUNGARY

Entry Date: 00/00/0000 Status: Status Date: 00/00/0000

Entry Date is less than 5 years from AFDC Month



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Stepparent not included in the AG

| Participants | Relationships | Address | Professional/Family Support Network Contacts | Closing History |
|----------------------|-----------------|---------|--|------------------------|
| Relationships | | | | |
| Subject(s) | Relationship | | Subject(s) | |
| Walker, Carol K | Mother-Adoptive | | Walker, Carl K | Delete |
| Walker, Negan K | Father-Step | | Walker, Carl K | Delete |
| Walker, Carol K | Mother | | Walker, Judith K | Delete |
| Walker, Negan K | Father | | Walker, Judith K | Delete |
| Walker, Carl K | Son | | Walker, Carol K | Delete |
| Walker, Carl K | Son-Step | | Walker, Negan K | Delete |
| Walker, Judith K | Daughter | | Walker, Carol K | Delete |
| Walker, Judith K | Daughter | | Walker, Negan K | Delete |

Relationship on Maintain Case
is Mother-Step or Father-Step

AFDC Information

| Assistance Group | Participant Name | Role | Unable to Obtain Income/Asset Verification | Action |
|-------------------------------------|----------------------------------|------------|--|---|
| <input checked="" type="checkbox"/> | Carol K. Walker | Parent | <input type="checkbox"/> | Obligated Monies Care Expenses |
| <input type="checkbox"/> | Negan K. Walker | Stepparent | <input type="checkbox"/> | Obligated Monies Care Expenses |
| <input checked="" type="checkbox"/> | Carl K. Walker | Child | <input type="checkbox"/> | |
| <input type="checkbox"/> | Judith K. Walker | | <input type="checkbox"/> | |

Not selected in the AG and
Role = Stepparent



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Grandparent

AFDC Information

| Assistance Group | Participant Name | Role | Unable to Obtain Income/Asset Verification | Action |
|-------------------------------------|-----------------------------------|------------------|--|---|
| <input type="checkbox"/> | Scooby J. Jenkies | | <input type="checkbox"/> | |
| <input type="checkbox"/> | Daphne Jenkies | Household Member | <input type="checkbox"/> | Obligated Monies |
| <input checked="" type="checkbox"/> | Velma J. Jenkies | Minor Parent | <input type="checkbox"/> | Care Expenses |
| <input type="checkbox"/> | Fred J. Jones | Stepparent | <input type="checkbox"/> | Obligated Monies Care Expenses |
| <input checked="" type="checkbox"/> | Scrappy J. Jones | Child | <input type="checkbox"/> | |

AG Member has a Role = Minor Parent and another person not in the AG has a Role = Household Member.

Household Member is identified as the Minor Parent's Mother or Father on the Minor Parent's Person Management Record.

| Basic | Additional | AKA Names | Address | Relationship | AFCARS/Other Participant Information | Child/Adult Functioning and Parenting |
|-----------------------------|-----------------|--|-----------------------------|--------------|--------------------------------------|---------------------------------------|
| Person Information | | | | | | |
| Child's Mother: | Jenkies, Daphne | Search Edit Remove | Child's Father: | | Search | |
| Child's Legal Guardian (1): | | Search | Child's Legal Guardian (2): | | Search | |



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Sponsor or Sponsor's Spouse

Parent; Stepparent or Minor Parent = Alien logic but Entry Date is less than 3 years from AFDC Month.

Sponsor is only available if the person is not selected in the AG; Sponsor's Spouse is only available once a Sponsor is selected.

FSFN deducts the two Obligated Monies amounts, as well as the CNS equivalent to the total # of dependents documents plus the Sponsor and Sponsor's Spouse, if applicable.

Basic

Citizenship: Non-Citizen ID:
 Country: Entry Date: Status: Status Date:

AFDC Information

| Assistance Group | Participant Name | Role | Unable to Obtain Income/Asset Verification | Action |
|-------------------------------------|-----------------------------------|------------------|--|----------------------------------|
| <input type="checkbox"/> | Scooby J. Jenkies | Dependent | <input type="checkbox"/> | Obligated Monies |
| <input type="checkbox"/> | Daphne Jenkies | Household Member | <input type="checkbox"/> | Care Expenses |
| <input checked="" type="checkbox"/> | Velma J. Jenkies | Minor Parent | <input type="checkbox"/> | Obligated Monies |
| <input type="checkbox"/> | Fred J. Jones | Stepparent | <input type="checkbox"/> | Care Expenses |
| <input checked="" type="checkbox"/> | Scrappy J. Jones | Child | <input type="checkbox"/> | |