

# RMS CHANGES

IN RESPONSE TO QUESTIONS AND SUGGESTIONS MADE FROM THE FRONT LINE, WE HAVE UPDATED THE FOLLOWING ACTIVITIES TO BETTER REFLECT THE WORK BEING COMPLETED.

PLEASE REVIEW THESE CHANGES TO ENSURE YOU UNDERSTAND THE ACTIVITIES AS THEY ARE NOW WRITTEN.



## 100 CHILD ABUSE ALLEGATIONS



102 CONSULT WITH SUPERVISOR TO PLAN A STRUCTURED APPROACH TO INITIATE INVESTIGATIONS/FOLLOW-UP ACTIVITIES.

110 CONSULT WITH CLS TO DISCUSS LEGAL SUFFICIENCY FOR REMOVAL AND/OR OTHER LEGAL ACTION.

118 MAKE REFERRALS FOR CHILDREN AND FAMILIES TO CPT ASSESSMENTS.

## 200 CHILDREN WITH A COMPLETED IN-HOME SAFETY PLAN

208 PREPARE AND PARTICIPATE IN INITIAL AND ONGOING COURT HEARINGS AS NECESSARY.

209 PREPARE AND PARTICIPATE IN CASE TRANSFER WITH THE CBC.

215 ASSIST THE CHILD AND FAMILY TO OBTAIN NECESSARY SERVICES WITHIN THE HOME.

216 PROVIDE ASSISTANCE WITH ACCESSING NEEDED SERVICES TO KEEP CHILD SAFELY IN HOME



## 300 CHILDREN ENTERING OUT OF HOME PLACEMENT

305 CONSULT WITH CLS REGARDING PREPARATION AND PARTICIPATION IN UPCOMING COURT ACTIONS AND HEARINGS

310 CONDUCTING SUPERVISED VISITATION BETWEEN CHILDREN AND PARENTS/OTHER FAMILY MEMBERS AFTER REMOVAL

315 ONGOING CONSULTATION/REVIEW WITH SUPERVISORS REGARDING REMOVAL OF THE CHILD AND STATUS OF THE CASE

320 ASSIST IN OBTAINING ACCESS TO COUNSELING/MEDICAL/PSYCHOLOGICAL APPOINTMENTS WHILE IN SHELTER/FOSTER HOME.



## 900 ADMINISTRATIVE ACTIVITIES

903 GENERAL ADMINISTRATIVE ACTIVITIES( TIMESHEETS, SETTING UP ON CALL SCHEDULES,ETC.

904 PERFORMING ACTING SUPERVISOR DUTIES

908 REASSIGNMENTS TO OTHER JOB FUNCTIONS NOT RELATED TO CPS FUNCTIONS (HURRICANE RELIEF, DISASTER SNAP).

910 INVALID RESPONSE( REMOVED FROM SAMPLE)

