



**State of Florida
Department of Children and Families**

Ron DeSantis
Governor

Chad Poppell
Secretary

MEMORANDUM #20190514-A

DATE: June 21, 2019
TO: Data Advisory Committee Members
FROM: Sen-Yoni Musingo, Director, Substance Abuse and Mental Health Quality Assurance
SUBJECT: Subcontract Data Set Structure

1. PURPOSE

System enhancements related to submission of data required in the Subcontract and Subcontract Service Data Sets.

2. CURRENT STATUS:

The current system needs enhancement to meet the following business requirements:

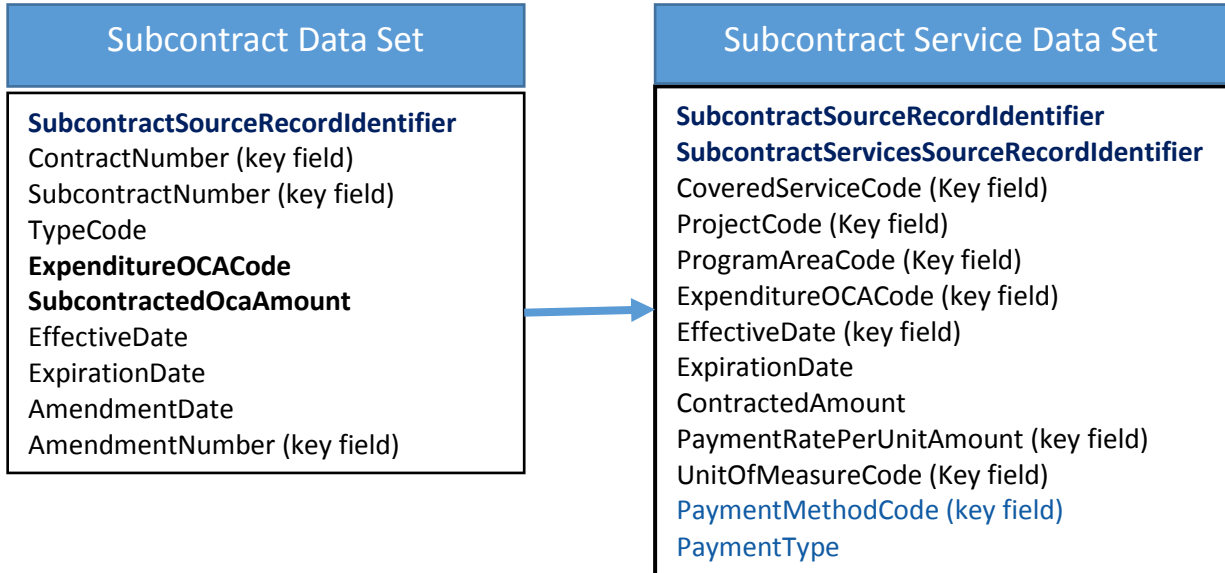
- Ability to capture data pertaining to expenditure OCA code and related subcontracted amount in the Subcontract Table.
- Ability to track amendments per subcontracted OCA amount in Subcontract Data Set. The system currently requires an amendment of the subcontracted amount every time there is a change in contracted amount reported per covered service or project in the Subcontract Service Data Set.
- Ability to capture the source record identifier needed for tracking each record in the Subcontract Data Set
- Ability to report different payment rates for adults and children in Subcontract Service Data Set for the same covered service or project in the same program area.
- Ability to report the type of payment for bundled services submitted under the projects

3. RECOMMENDATIONS

The Data Advisory Committee recommended the following changes to meet the above business requirements.

- Add the following data elements to Subcontract Table:
 - SubcontractSourceRecordIdentifier (to replace existing subcontract primary key)
 - ExpenditureOcaCode (key field)
 - SubcontractedOcaAmount (required)
- Add the following data elements to Subcontract Service Table:
 - SubcontractSourceRecordIdentifier (to link to the corresponding records in Subcontract Table)
 - SubcontractServicesSourceRecordIdentifier (to replace existing SourceRecordIdentifier)
 - PaymentType (to track projects paid based on availability or utilization)
- Use the following data elements as key fields in the Subcontract Service Table:
 - CoveredServiceCode (Key field)
 - ProjectCode (Key field)
 - ProgramAreaCode (Key field)
 - ExpenditureOCACode (key field)
 - EffectiveDate (key field)

- PaymentRatePerUnitAmount (key field)
- UnitOfMeasureCode (Key field)
- PaymentMethodCode (key field)
- The diagram below provides the new Subcontract Data Set structure to reflect the above changes.



4. BENEFITS

- Greater accuracy of data needed for the Monthly Expenditures Validation Report.
- The enhancements will have a significant “Value Added” to the current system functionality
- Significant reduction in the frequency and number of contract amendment records submitted into FASAMS

5. RISKS/CONCERNS

- May require submitting entities to resubmit historical data to reflect the changes

6. NEXT STEPS

The table below shows the milestones and timelines for implementing this enhancement. **As a result of this enhancement, all the changes in the Pamphlet 155-2, Version 3, will become effective starting with the submission of January 2020 data on February 18, 2020.**

Milestones	Begin	End	Responsible Party
Submit change request to FEi, including SAMH business requirements	05/14/2019	06/01/2019	DCF
Complete JAD sessions and develop detailed technical requirement specifications based on SAMH business requirements	06/01/2019	06/30/2019	FEi
Review and approve detailed technical requirement specification from FEi	07/01/2019	07/01/2019	DCF
Complete FASAMS system development based on approved technical requirement specifications.	07/01/2019	09/30/2019	FEi
Make changes in submitting entity data systems based	07/01/2019	12/31/2019	MEs, Providers,

Milestones	Begin	End	Responsible Party
on FEi technical requirement specifications.			EHR, SMHTF
Conduct FASAMS User Acceptance Testing and publish FASAMS documentation in Pamphlet 155-2, Version 3	10/01/2019	10/31/2019	DCF
Deploy enhancement into FASAMS Production environment	11/01/2019	11/01/2019	FEi
Fine tune changes in submitting entity data systems based on published FASAMS documentation in Pamphlet 155-2, Version 3, and complete UAT in FASAMS.	11/01/2019	12/31/2019	MEs, Providers, EHR, SMHTF
Collect and Submit FY 2019-20 Data into FASAMS	07/01/2019	06/30/2020	Submitting Entities